

Lake Forest Estates Clean Water District

Board of Trustees Meeting

September 8, 2022 at 6:01 pm

lfecwd.office@gmail.com

Next meeting: October 13, 2022

Call to Order: Chairman Mark Basler

Roll Call: Present are Mark Basler, Jim Donze, Don Kuehn, Eric Kelley. Bruce Giesler, absent with notice.

Approval of Agenda: Motion to approve the agenda made by Don Kuehn. Seconded by Eric Kelley. Motion passed with all in favor.

Approval of Previous Meeting Minutes: Motion made to approve the previous months minutes made by Jim Donze. Seconded by Don Kuehn. Motion passed with all in favor.

Office Administrator: Julie Orrick

- All accounts are paid, some have paid in advance therefore we have a credit of \$1610.89 in receivables
- Invoices for the 4th quarter will be sent out the week of September 19, 2022
- Office notification of invoices and late notice communication. There are eight steps, please read them online under the CWD tab at lakeforestestatesmo.com
- A text will be sent to the District customers should there be an emergency water shut-off, a water shut-off due to repairing the lines or a construction water shut-off. Please see further notification under new business.

Property Manager: Don Kuehn giving report for Tom Duro

Well Readings:

<u>Well #1</u>	<u>Well #2</u>	<u>Total Usage</u>
981,000	1,102,200	2,083,200 gallons

- Wells are working properly
- Lagoon system mechanically is working correctly
- Received some of the flush valves and shut off valves from IMCO, waiting on the remainder to come in.
- The meters are scheduled to ship on 9/12/22 and the nodes on 10/21/22
- The 18" setters are not a stock item; those are due to come in sometime in November. Ford is really behind on material shipments. We are checking on the 30 count 12" setters and will update you as soon as possible.
- Purchased chlorine for the next couple months. Eight 15-gallon containers for \$787.68
- Sunday, September 4th I received a call at 12 pm about a water leak at 12290 Cedar Circle. Water was coming out of the ground. After determining it needed immediate repair, I called Jokerst Landscaping to come out with his excavator to dig up the line. We removed an old repair fitting and installed a new one. The repair was successful and was returned to service at 6 pm. Backfilled on Tuesday September 6th. We will repair the yard when appropriate.

Treasurer's Report: Eric Kelley

- Eric read the financials for the month of August (copies available at the community center)
- Jim Donze requested that the Board receive the same reports as are provided to the Treasurer, Eric Kelley. The District office will make sure the Boards reports reflect the Treasurer's report.
- Motion to approve the financial report made by Jim Donze. Seconded by Don Kuehn. Motion passed with all in favor.

Communication Received: Don Kuehn

- The District received a letter from the Missouri Rural Water Association (MRWA) and the National Rural Water Association (NRWA) regarding the Missouri PFAS Cost Recovery Program. This program is at zero cost, must be registered prior to any settlement or judgement being reached in conjunction with perfluorochemicals (PFC) and perfluorooctane sulfonic acid (PSA). These are a group of man-made chemicals that may enter American's drinking water. By registering, the District will face no charge for EPA testing or being out of compliance with the federal standard of 4 parts of PFA per quadrillion.

- Motion to register for the PFAS Cost Recovery Program made by Eric Kelley. Seconded by Don Kuehn. Motion passed with all in favor.

Open Forum: Don Kuehn

- Skip Szwargulski: Q - Has a decision been made regarding the letter from the EPA on the Water Shed?
- Don Kuehn: A – We tabled that last meeting and have not reviewed the whole program. We will take this up at our October meeting.

Old Business: Mark Basler

- CE Contracting was contacted by the office in regards to the meter installation. Derek Drury will sign the contract 14 days before install begins in order to be in compliance with the completion date stated in the contract.
- At the August meeting Don Torretti asked if meters were going to be placed for the association owned water sources. The DNR, USDA and the District attorney was contacted regarding a meter at each water source. It was determined that meters will be placed at the pool and clubhouse water sources.

New Business: Mark Basler

- Mark Basler and Julie Orrick met with the Commissioners today (September 8th). Mark explained the shortfall due to materials and labor costs (inflation). The District requested an additional \$143,000 in order to finish the project (shut-off valves, flush hydrants and install). The Commissioners will meet next week regarding the distribution of the county ARPA funds.
During the meeting, Garry Nelson brought up that Aptitude internet company used Lake Forest Estates as a referral. The Commissioners asked Mark Basler if he was satisfied with the work and customer service from Aptitude. Mark said that he personally was satisfied and believed that the association was also.
- According to Missouri law, unless it is an emergency, a customer must be notified of their water being shut-off through means of a hardcopy notification. The Board voted on a door hanger with the date and time.
- A motion was made by Don Kuehn to place a door hanger on each customers front door three days prior to the water being shut-off, unless the water is shut-off due to an emergency. Eric Kelley seconded the motion. Motion passed with all in favor.

Motion to Adjourn: Motion to adjourn was made by Jim Donze. Don Kuehn seconded the motion. Motion passed with all in favor.

Please note that the Board of Trustees may adjourn to close sessions pursuant to the Revised Statutes of the State of Missouri to discuss legal, confidential or privileged attorney-client pursuant to Section 310.021 (1), real estate matters pursuant to Section 610.021 (17) or for any other reason allowed by Missouri Law.