**Lake Forest Estates Clean Water District**

**Board of Trustees Meeting**

**November 14, 2024 at 6:00 pm**

**Call to Order:** Chairman Mark Basler

**Roll Call:** Mark Basler, Jim Donze, Don Kuehn and Eric Kelley in attendance. Bruce Giesler, absents with notice.

**Approval of Agenda:** Jim Donze made a motion to approve the November agenda. Motion was seconded by Eric Kelley. Motion passed with all in favor.

**Approval of the October Minutes:** Don Kuehn made a motion to approve. Seconded by Jim Donze. Motion passed with all in favor.

**Office Administrator:** Julie Orrick

* Receivable as of 11/14/2024 stands at $1,858.00
* Receivables as of due date – October 30th stood at $20,642.00
* The Board has asked for one more quarter with the late fee postponed for 10 days after the CWD invoice is due in order to confirm if this discussion is necessary.

**Property Manager:** Tom Duro

* Well #1 pumped 594,000 gallons Well #2 pumped 1,081,400 Total 1,675,400
* We need to replace a blower at the lagoon, Tom recommended because repair would cost more and have a longer install date.

**Treasurer’s Report:** Eric Kelley

* Financial report was read by Eric Kelley with Jim Donze making a motion to approve. Seconded by Don Kuehn. Motion passed with all in favor.
* The Board is reviewing insurance deductible and coverages. Information will be discussed at the December meeting.

**Communication Received:** Don Kuehn

A resident sent an email to the office regarding the leaking of the manhole in their backyard during heavy rains.

Waters Engineering was contacted. This should be corrected during the project but in the meantime, we need to address the issue. Waters suggested using an extension on top of the current manhole.

The Board asked that Tom Duro work on this with add an extension in District inventory.

**Open Forum:** Don Kuehn

No additional questions were asked

**Old Business:** Mark Basler

On October 28, 2024 Bruce Giesler and myself presented to the County Commissioners our plan to take the treated water to Establishment Creek via Old Potosi Road.

The Commissioners, willing to work with us, referred the request to their legal counsel. Legal Counsel had only a few requirements but while gathering the information to give to the Commissioners, the current owners of the land denied the easement. They stated that during heavy rains, their pasture land is already flooded, they do not want any additional water threatening their fields.

Mark Basler will contact the MDNR to inform them of the recent development and to discuss remaining alternatives.

**New Business:** Mark Basler

* The Board received requests by residents to disconnect the water meter when not is use.

Although we can and will turn your water off for cause, this does not alleviate the homeowner of the obligation to pay the base rate for water and wastewater on a quarterly basis.

Eric Kelley made the motion that “each homeowner is required to pay the base rate for water and wastewater, regardless”. Jim Donze seconded the motion. Motion passed with all in favor.

* Previously tonight, Tom Duro reported that he needed to replace a blower at the treatment plant. Jim Donze made the motion to pay $5,620.00 for the replacement. Eric Kelley seconded the motion. Motion passed with all in favor.
* Jim Donze reported that Chairman Mark Basler is up for re-election in April 2025. Jim explained that this is an open election, that if anyone in the District wishes to run for the Lake Forest Estates Clean Water District Board, they need to file between December 10th and the 31st, 2024 This is a 5-year term.

The Board tabled the discussion and vote on the Well House/Water tower communication system until January 2025.

**Adjournment:**

Jim Donze made the motion to adjourn, seconded by Eric Kelley. Motion passed with all in favor.

**Please note that the Board of Trustees may adjourn to close sessions pursuant to the Revised Statues of the State of Missouri to discuss legal, confidential or privileged attorney-client pursuant to Section 310.021 (1), real estate matters pursuant to Section 610.021 (17) or for any other reason allowed by Missouri Law.**