

**Lake Forest Estates Clean Water District
Board of Trustees Meeting
March 14, 2024 at 6:00 pm**

Call to Order: Chairman Mark Basler

Roll Call: Mark Basler, Jim Donze, Don Kuehn, Eric Kelley, all in attendance. Bruce Giesler absents with notice.

Approval of Agenda: Don Kuehn made a motion to approve the March agenda. Motion was seconded by Eric Kelley. Motion passed with all in favor.

Approval of the February Minutes: Eric Kelley made a motion to approve. Seconded by Jim Donze. Motion passed with all in favor.

Office Administrator: Julie Orrick

- The 2024 dates the office will mail and email the invoices are posted in the community center and on the LFE website under the Clean Water District tab. This will include the due dates also.
- The mailed invoice is postcard style in a new obnoxious yellow color, you can't miss them.

Property Manager: Tom Duro

- Well #1 pumped 67,000 gallons Well #2 pumped 1,062,900 Total 1,129,900
- The chlorine pump at well #1 has been replaced.

Treasurer's Report: Eric Kelley

- Financial report was read by Eric Kelley with Don Kuehn making a motion to approve. Seconded by Jim Donze. Motion passed with all in favor

Communication Received: Don Kuehn

- The office received a phone call regarding the 2024 invoice base rates, below is what the 2nd – 4th quarter invoices will reflect:
 - \$47.85 base rate for water (\$15.95 monthly)
 - Usage (\$.85 per 1000 gallons, rounded up)
 - Tax on water base and usage is variable at 2.85%
 - \$191.49 Wastewater (\$63.83 monthly)
 - \$239.34 Total base rate (add tax for water base and usage)

Open Forum: Don Kuehn

Comment: Ray Joggerst mentioned that he read on facebook that many people are not getting their bills on time, the USPS is behind on posted mail.

Comment: Wayne Basler commented that the person who called in regarding the base rate on the invoices probably never comes to the meetings or reads the minutes.

Old Business: Mark Basler

- The design has been submitted to the DNR and the USDA. April 2nd is the 90-day deadline for the authorization to proceed. We know that the bid packet is being prepared now.

Q. Skip Szwargulski: How long will it take you to go through and approve the bid packet?

A. Not long, we have qualified men on the board who are familiar with the process and know what is needed.

Q. Skip Szwargulski: How long until the bids close?

A. Usually 30 days.

Q. Paul Kreilich: What is the target date to start?

A. Our main focus is on the wastewater facility, that will not need the lakes to be lowered but we will lower the lake so the debris can dry out for relocation. We are looking to lower after July 4th weekend, if all goes well.

New Business: Mark Basler

- Your best option for receiving your bill on time is to sign up for email and text invoices. The office is posting the times they are sent out but if they are mailed, we can't guarantee when the invoice will reach you. We are not waiving the late fee for the remaining quarters. If you bank pay, make sure you have the bank mail your payment well in advance.
- A seasonal resident was flagged on the first of the month meter reading as using 64,241 gallons for the month of February. Upon emailing the resident, he had not been down to Lake Forest for a couple months but his cleaning service had. A neighbor checked the house and found that a flapper was stuck open after cleaning. All the water loss was due to a broken flapper. It may be a good idea to turn your water off when leaving for a period of time.

Adjournment:

Eric Kelley made the motion to adjourn, seconded by Don Kuehn. Motion passed with all in favor.

Please note that the Board of Trustees may adjourn to close sessions pursuant to the Revised Statutes of the State of Missouri to discuss legal, confidential or privileged attorney-client pursuant to Section 310.021 (1), real estate matters pursuant to Section 610.021 (17) or for any other reason allowed by Missouri Law.