

Lake Forest Estates Clean Water District

Board of Directors Meeting

September 9, 2021

Lfecwd.office@gmail.com

Next Board Meeting: October 14, 2021

Call to order by Mark Basler at 6:00 pm

Agenda: Motion to approve by Jim Donze. Seconded by Bruce Giesler. Motion passed with all in favor.

Approval of previous meeting minutes: Motion to approve by Jim Donze. Seconded by Bruce Giesler. Motion passed with all in favor.

Roll Call: Mark Basler, Jim Donze, Bruce Giesler, Don Kuehn. Eric Kelley absents.

Office Manager's update: Julie Orrick

Julie attended the Boot Hill conference with MO Rural Water Association where the topics of "Funding through the Federal Energy Loan Program" "Internal Controls" (copy given to board for approval) "MO State Statutes" (Permanent copy of all relevant statutes now in office).

Julie asked to attend the conference in October, topics are "accounting practices for a small utility office" "Cyber-Security for utility offices" "PCI Certification". Board unanimously approved conference attendance.

Property Manager's Report: Tom Duro

Well Readings:	Well #1 pumped	1,216,000 gallons
	Well #2 pumped	1,420,700 gallons
	Total	2,636,700 gallons

The rubber hose that the muskrat chewed has been repaired

Dutch Enterprises opened the last section of the sewer line the day after the last meeting. Waiting on the invoice. We should plan on this as a maintenance program about every 18 months.

Treasurer's Report: Bruce Geisler (Eric Kelley absent)

All financials read and unanimously approved by the board.

The request for the transfer of the additional \$36,000.00 from Lake Forest Estates Association to be discussed at the LFE board meeting at 7:00 pm tonight.

Communication Received: Don Kuehn

None at this time

Citizen Comments: Allen asked if the property value of the CWD is accurate?

Answer: More than likely the value is higher than the depreciated value when transferred from LFE and will be assessed by the county assessor in due time.

Old Business: Mark Basler

- Mark Basler and Bruce Giesler appeared before the County Commissioners Board on August 30th and presented the need for Stimulus money for funding of the CWD's residential pits and covers, meters, yokes and labor (requested \$290,000.00) plus an additional \$89,000.00 for the sewer inspection (camera and smoke).
Bruce reported that he and Mark have a very positive outlook, the Commissioners asked several questions and seemed genuinely interested in our project. The biggest benefit that the CWD has is the work completed (Survey, Preliminary Engineering Report, Timeline for upgrades). The Stimulus must be awarded and spent within governmental guidelines, the CWD currently fits within those guidelines. The County Commissioners Board asked the Mark and Bruce return on September 13th for a final review.
- County Commissioner's discussed potential available low interest funding for utility projects through the South East Missouri Regional Planning Commission. Potentially \$250,000.00 may be available for a very low interest rate, this money is to be used for utility districts. Additional information must be attained before a decision can be made if indeed this money is available and LFECWD meets requirements. Mark and Bruce will follow up with the Ste Genevieve County Commissioners at the September 13th meeting.
- USDA requested two updated financial reports to complete the application. Per Mike Hartman at the USDA, the application will be submitted the week of September 13th 2021.

New Business: Mark Basler

- Election: Board position(s) will be open April 2022. We need begin now to communicate with qualified/potential candidates.
- Monthly Flat Rate billing was discussed with the possibility of starting as soon as January 2022, the estimated monthly rate of \$42.10 will be billed quarterly until the meters are completely installed. At that time, the water and sewer will be billed at usage rate per household plus a reduced base rate, this to be billed monthly. This discussion to be continued for the October 14, 2021 Board meeting.

Adjournment: Motion to adjourn by Bruce Giesler. Seconded by Don Kuehn. Motion passed with all in favor.

Please note that the Board of trustees may adjourn to closed session pursuant to the Revised Statutes of the State of Missouri to discuss legal, confidential or privileged attorney-client matters pursuant to Section 310.021 (1), real estate matters pursuant to Section 610.021 (17) or for any other reason allowed by Missouri law.